

1. The Medical Practice (DR) or Hospital will email the Medical Certificate of Cause of Death (MCCD - Form 11) electronically to the Council of your choice eg WDC or GCC. Once the council (Registrars Team) receive this document a member of the team will contact the named family member/NOK to conduct the Registration over the telephone.
2. If using the Dumbarton Registrar's Office contact details are 01389 738350 and let them know the situation to try and fast track this process.
3. The registrar will ask you some questions about the deceased. Where the deceased was born, married, the registrar will be able to look these records up.
4. Dumbarton Registrar's Office will issue the Certificate of Death. This is normally received via the post after 2/3 working days or you can have it emailed to your personal email address or sent direct to the Masjid organising the funeral. **We advise to have this emailed for urgency.**
5. Funeral Directors/Masjid will complete the Interment of Coffin forms and will send this to the council where the burial will be undertaken.
6. Invoices for burial costs from Councils will be sent either directly to NOK or to the Masjid Funeral Director. The below link is the WDC webpage for charges for burial costs.
[Burial charges | West Dunbartonshire Council](#)

Location: Dumbarton Registrar's Office, Municipal Buildings, College St, Dumbarton, G82 1NR. Telephone: 01389 738 350

5. Location of burials is within:

Site Location: Site O

The New Dumbarton Cemetery, Garshake Road, Dumbarton, G82 3PH.

[New Dumbarton Cemetery | West Dunbartonshire Council](#)

01389 876306 and 01389 875667